

MINUTES OF THE MAUNU SCHOOL BOARD OF TRUSTEES
March 24 2026 6.30pm in the Staffroom

1 Administration Matters:

1.1 Present: Susan Edmunds (Presiding Member), Claire Turton (Principal), Karen Bell, Calvin de Boer, Angela Wong, Andy Thornton, Cassandra Reyburn (Staff Rep), Carolyn Boyce-Bacon (Secretary)

1.2 Apologies: Nil

1.3. Confirmation of Minutes 18 February 2026, subject to the following change.
The next meeting date was incorrect. Should have been 24 March

Edmunds / Turton *Carried*

Confirmation of "In Committee" Minutes 18 February 2026

Edmunds / Turton *Carried*

Moved into "In committee" 6.40 pm

To discuss Board Conduct.

Moved from the Chair "That in terms of Section 48 of the Local Government Official Information and Meeting Act 1987 the public be excluded from the next portion of the meeting because it wishes to discuss matters relating to personally sensitive matters for the reason that discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982."

Moved out of "In committee" 9.20 pm

1.4 Correspondence: Refer to schedule

Moved from the Chair "that the correspondence schedule be accepted".
Edmunds / Turton *Carried*

1.5 Disclosure of Interest: Not discussed

2 Matters Arising: Refer in Committee.

3. Strategic Reports

Principal's Report:

Surveillance Cameras.

Training has been done 24/3. Signage has gone up
CT met with ARC. Only 3 staff have access to cameras.

CT suggested a protocol procedure to sit under the Surveillance cameras
Agreed to adopt the School Docs policy. AW will advise School docs of the updates as discussed.

The school community will be advised of cameras in the next newsletter.

Request for Oxford funding is not in the Principals report due to the timing of her report..

Funding Applications:

Oxford Trust Funding: To replace Miniball Singlets and get 2 new basketball hoops with backboards, bibs & whistles.

The Maunu School Miniball singlets need replacing. We have a larger number of teams playing and the singlets are looking very tired and have been in use for over 10 years. A request will be made for Oxford Sports Trust funding to replace these and get more hoops, bibs & whistles.

Move that apply to Oxford Sports Trust \$3046.14 excl gst

Turton/ Reyburn Carried

SCOT Analysis Tool- Claire presented the combined analysis of the staff & board & was going to do an activity around ***What do we want Maunu school to look like in 10 years?*** at this meeting but due to the overrun of time has asked members to take this away & give it some thought & review it at the May meeting.
Please have a look at this read for the next meeting.

Health Consultation: Springboard trust suggests we do our own consultation as the timing won't fit in with the work Claire is doing as part of the Strategic plan with Springboard Trust & it needs to be done this year.
Claire will share this with the community in 2 fortnightly newsletters, with consultation responses due in by 1/5.

A Friends & Whanau meeting was recently held Those that attended had good ideas like: Quiz night, Mothers Day promotion, Pepper&Me fundraiser, Maunu School hoodie fundraiser, Friday flicks, Car Boot sale?

Moved that Friends & Whanau pivot towards fundraising towards a new Senior Playground.

Turton Carried all

Now this is approved can proceed with the Video on fundraising which has been discussed earlier in the year. The video will be able to talk about a new Senior Playground.

Senior Camp RAS

Thanks to Cassandra and her team for all their hard work preparing for the Marsden Bay camp & the comprehensive RAS forms. Andy has checked over these with Cass on behalf of the board. Thanks Andy.

Board Delegations Register- Susan shared the Board Delegations register document which formalised responsibilities.

Changes are:

Relief in the principal's absence- Courtney de Boer,(Deputy principal)

Retention and destruction of school records actioned by Office administrator

Moved Edmunds/ Turton Carried

IEA – Primary School Teachers/ Support Staff/ Caretakers.

These contracts have been shared with staff affected by these.

LEGISLATION

3.1 Financial Report.

Feb financials to be taken as read. There are no real concerns at this stage, we are tracking as budgeted.

3.2 Staff Report. To be taken as read.

Cassandra wanted the Board to know that Staff are really under the pump. This is across the School. There is a lot of curriculum change, ongoing pressures of Students with challenging behaviour etc.

There is a lot of pressure from the Government with Curriculum changes, reporting etc..

4 General Business/ Discussion Topics

Strategic Plan. Information provided. Agreed in December that as the Government wasn't requiring the Strat plan we would continue with the current Strat plan.

The Annual plan prepared by Claire over the Jan holidays, went through Deputy Principals, then SLT team's lenses. It is a FYI for the board. Annual plan sits under the Strat plan.

Not all targets are data driven.

Reporting: CT asked What does the whole board want in terms of reporting?

Claire explained.

Last year's PAT tests done in Oct for end of year reporting are a point in time.

Teachers use triangulation of data & make an OTJ, based on assessment data, work done in class & PAT's, together with oral discussions.

With the change in curriculum reporting coming up we are expecting Norms from MOE ready for Mid term report writing. As yet these are not here. There is a lot of pressure on staff to get this concept understood, ready in time for our mid-year reports which will start to be written early next term.

MOE says there will be a dip in results with the change in curriculum shifts & reporting.

The Statement of variance is on the website. This makes up part of the school annual reporting.

The board agreed that they want to be presented with sufficient data to assure the board As a board agreed that they were happy with the current assurance.

Going forward:

Agreed to trial the following:

In term 1 CT will report on stanine & scale score and OTJ twice a year. At the end of 2026 will then have a discussion going forward for the future as to whether this was helpful.

POLICIES: Andy raised concerns over the following policies.

Surveillance: There is a generic policy related to cameras. School docs change this to reflect what we want.

Sun Protection Policy: Currently policy places more emphasis on hats & shade, with application & use of sunblock encouraged.

Hat & shade is much easier to enforce. Sunblock is much more difficult to enforce/ encourage as Staff cannot touch children & there are also other personal family values/ factors that need to be considered.

Another lengthy discussion around procedure. CT advised that we can encourage best practice with staff but we are much more likely to come into problems if we make promises that we cannot ensure that all times we have the staff & capability to enforce.

Andy wanted it noted on record that he didn't agree.

Food & Nutrition: If for a fundraiser; If red food is provided as a fundraiser less than 75% of the week, then we meet the target.

Sausage sizzle is a good fundraiser and fundraising is an essential part of balancing the books and being able to do projects around the school. We are committed to sausage

sizzle as a fundraiser until the end of the year as we have had generous sponsorship of the cost of sausage sizzle from local businesses & Families.

DOCUMENT CIRCULATION: Currently packs go home on a Friday prior to the Wednesday meeting.? Andy feels this is not enough time to process information. Time poor members prefer all the pack is sent/emailed out together. Agreed to keep to Friday delivery.

7. Significant Events:

Swimming Sports & demonstrations in the Junior areas.

Next meeting 20 May 2026

Request to change 21/10 meeting to 28 October

Preparation for next meeting: see action points

Meeting Closure 9.50pm

Signed  Date 2+16/26
 Presiding Member

Action Points Outstanding

Month	What	/ho	Status	Comment
	Google doc for Strategic plan ideas ready for next meeting- Deferred to 2026	SE		
2/26	<i>Remind community of when board meetings are & what policies are being reviewed. Share School docs site more frequently in newsletter.</i>	CT/ CBB		<i>Start of year- send info in newsletter This is in newsletter Completed</i>
2/26	Credit card, Netcode & PTA signatories	CT		
3/26	Camera surveillance policy - add to school Docs	AW/ CT		<i>Completed 24/3</i>
2/26	Attendance Plan- Share with Community & website	CT		<i>In Newsletter 12/3 Completed</i>