

MINUTES OF THE MAUNU SCHOOL BOARD OF TRUSTEES
June 18 2025 6.30pm in the Staffroom

1 Administration Matters:

- 1.1 Present:** Susan Edmunds (Presiding member), Claire Turton (Principal), Sijoy Alex, Karen Bell, Todd Leathem, Alison Manson, Rachel Wright, Courtney de Boer (Staff Rep), Carolyn Boyce-Bacon (Secretary)

Visitor: Andy Thornton

- 1.2 Apologies:** Pam Crosado

- 1.3. Confirmation of Minutes 21 May 2025**

Edmunds / Wright *Carried*

Confirmation of “In Committee” Minutes 21 May 2025

Edmunds / Turton *Carried*

- 1.4 Correspondence:** Refer to schedule

There has also been information about the Kahui Ako ending and about the upcoming board elections

Moved from the Chair “that the correspondence schedule be accepted”.

Edmunds / Turton *Carried*

- 1.5 Changes to disclosures of interest:** Nil

2 Matters Arising:

Board election succession planning

Confirmed that 3 members are standing down. Members that are standing will need to prepare a statement promoting themselves for election.

It would be useful to have a handover from current members standing down.

SE recommends doing the Board training webinars, these will be relevant for new board members.

Some procedures, links etc ie: school docs, School type acronyms, a priority list will all be useful information for any new members.

New board will attend October meeting. Last meeting of current board will be September

Audit report.

This was a good result ending the year with a healthy surplus.

The School staff and board members were congratulated on a good report with no real areas for concern

Strategic Plan. It is felt that the MOE will expect the following to be in it.

Assessment

Reporting

Structured Literacy

Maths

These are all directives from Ministry of Education so will be fed down from the MOE into the Strategic Plan.

3. Strategic Reports

Principal's Report:

Claire presented her written report in the pack which is to be taken as read. She spoke to the following:

Legislation:

Reporting to Parents Following the last Board meeting. We are trialling Whānau / Teacher Interviews rather than Three Way Interviews this year to allow time for whānau and Teachers to talk about the new pedagogy and answer any questions. This will occur on 24th & 25th June. We are closing early on Tuesday 24th June

Health & Safety:

Aceline – Painting of Four Square area: When wet, the Four Square game becomes very slippery. We have had students slip and fall. The teachers have spoken to the tamariki regarding reducing the hazard by talking about wearing sandshoes. CT contacted Aceline to ask them if they have any recommendations. Adrian is looking into alternatives. We are trying to avoid changing the purpose of the game (bounce of the ball) while still ensuring the surface is not as slippery.

Turton / Edmunds

Carried.

3b) Financials: Karen presented the May Financial report verbally

Budget review will be done in July. These are a few lines that we will adjust.

Term deposits will be rolled over at best rates spread across 3-6 terms.

Due to lower numbers the staffing is tight right to the wire this year.

We acknowledge the payment of schedules 11-12 in 2025 which has been approved and paid by 2 authorised signatories since the last meeting.

Payment schedules passed.

Bell / Turton Carried

3c) Staff Report. (Refer to report)

Courtney presented her written report in the pack which is to be taken as read.

4 General Business/ Discussion Topics

4a) Culturally Responsive Pedagogy - what do we need to change/work on for the next strategic plan. Claire presented the Culture & Identity goals, our initiatives, impacts & indicators with progress to date.

Community Consultation

Claire presented the consultation survey which will be rolled out this week and into term 3. CT is working with DH to tap into the cultural consultation both Maori community and including voice of other cultures and making school a safe place for all students.

A strong emphasis is placed at the start of each year in classes with staff working on whanau walls for all children to be represented.

1/3 of our students are ESOL.

Are we able to get dates for cultural celebrations?

The board agreed that the Culture & Identity goal is still a priority. We hope the school survey will draw out some ideas to celebrate different cultures and the diversity of the school community.

We intend to capture voice in term 4 around cultural responsive pedagogy.

Bullet point 3 in the ERO report where the school expects to see strengthened partnerships with whanau, hapu, iwi and the wider community to foster well established, educationally significant connections and relationships.

5. Policy Review: Health, Safety & Welfare policy

As per reviews completed by Alison

Any operating or capital expense over \$2500 that is unbudgeted or over budget is approved by either the board chair or board representative. The school runs an order book system, which is controlled and monitored by the office manager. Competitive quotes are obtained for capital items or operating expenses, for lease or purchase, over \$5000 .

Complaints policy- There are 3 different policies. These cover most scenarios. Claire is very aware of the “no surprises” philosophy where she will always keep the chair informed of any “issues brewing.”

6. Assurance:

Andy left the meeting 7.55pm

Moved into “In committee” 7.55 pm

Moved from the Chair “That in terms of Section 48 of the Local Government Official Information and Meeting Act 1987 the public be excluded from the next portion of the meeting because it wishes to discuss matters relating to personally sensitive matters for the reason that discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.”

Moved out of “In committee” 8.10 pm

7. Significant Events:

80's Neon Disco. Very well run by PTA. The Children had a fabulous time.

Next meetings Wednesday 30 July & 27 August

16 September 2025 Farewell function for retiring board members. Put this date in your diary. Venue & format to be confirmed

Preparation for next meeting: see action

Meeting Closure: 8.15pm

Signed _____ Date _____
Presiding Chair

Action Points Outstanding

Month	What	Who	Status	Comment
May 2025	Research roll numbers for NE ballot	CT		Completed June 2025