

MINUTES OF THE MAUNU SCHOOL BOARD OF TRUSTEES
Special Meeting after NZSTA training
April 8 2024 6.30pm

1 Administration Matters:

1.1 Present: Susan Edmunds (Chair), Alison Manson, Claire Turton (Principal), Courtney de Boer, Rachel Wright, Todd Leathem

1.2 Apologies: Carolyn Boyce-Bacon (Secretary), Charlotte Smith

Approval of previous meeting minutes Feb & March to be actioned at May meeting.

2 Matters Arising:

a) Funding for additional needs/second letter to MOE: A meeting was held with Kathy Hancock from MOE on Thursday 4th April. CdB, CT, CS & SE attended the meeting.

Moved into committee to discuss Funding of Special Needs child

Moved from the Chair "That in terms of Section 48 of the Local Government Official Information and Meeting Act 1987 the public be excluded from the next portion of the meeting because it wishes to discuss matters relating to personally sensitive matters for the reason that discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982."

Moved out of In committee

b) Co-option for cultural Representation

Two formal expressions of interest have been accepted from Pam Crossado & Sijoy Alex Letters / email sent inviting them to join us from the next meeting on 15th May.

Plan an induction for new BoT members.

Reflective of the community - shadow another BoT member.

Susan will confirm email addresses and forward to Carolyn Boyce Bacon. Ensure Appendix 2 is completed.

3. Strategic Reports:

3.1 Principal's Report:

Claire spoke to the following:

Septic tank: CT asked whether the BoT were happy for us to proceed with the design and plan distributed at the last meeting in March. All present saw this design as a good alternative to avoid blockages in the tanks and reduce the need for repairs. x

CT will contact JB from LM Consulting to approve the go ahead of this design and to ask for tenders.

Building of Sensory Garden & Hut Building Area

CT talked to the work been carried out by builders to make the old deck around where the containers were removed safe. We have used the \$8000 from the PTA Colour Run to start to create this area and ensure it is safe for our tamariki. A step has been erected, containers to store bamboo have boxed in the deck and a fence has been erected around the perimeter. During the term break a storage shed will be erected by Adrian on the other side of the deck to further box off this area.

We will apply for funding for the Stage 2 of this Sensory Garden & Hut Building project, specifically to support our neurodiverse students. It will create another calming space/ area where our students can go to reregulate behaviour.

An application will be made in May by CT & CdB on behalf of the BoT to resource sensory equipment to help with our increased number of students who regularly demonstrate dysregulation in the classroom and need a safe and calm space to regulate and calm down prior to returning to their classroom. These resources are sourced from PlaynLearn and Park Supplies and are unique to these companies therefore alternative quotes are not available.

The BoT approve an application to apply to Oxford Trust for \$29,504.54 for sensory resources and equipment for our sensory garden and hut building area. Turton / Edmunds

Move that an application for \$29,504.54 is made to Oxford sports trust for sensory resources and equipment for the sensory garden & hut building area.

Moved Turton / Edmunds Carried

3.2 Financials:

Charlotte was not present at the meeting. We will look at the March accounts in the May meeting.

3.3 Staff Report. Courtney presented her written report. Taken as read.

4 General Business/ Discussion Topics

5. Policy Review: - In May meeting

6. Assurance: In May meeting

5 Significant Events:

Next meeting – Wed 15 May 6.30pm

Preparation for next meeting: see action points.

Meeting Closure: 8:15 pm

Signed _____ Date _____
Presiding Chair

Action Points Outstanding

Month	What	Who	Status	Comment
August 2023	3 yr property plan: CT will liaise with Tiana from the MOE to try establish whether/what her long term property plans the MOE has in place for Maunu - keep this as a reminder	CT		

Feb 2024	o-option process rrange meeting with Kathy Hancock	SE CT/SE		be completed by email ter the closing date
March 2024	pdate school website to improve clarity ith regard to out of zone enrolments eview governance documents and seek ZSTA/schooldocs advice on updates	CT M/CT		