

MINUTES OF THE MAUNU SCHOOL BOARD OF TRUSTEES
June 14 2023 6.30pm in Staffroom

1 Administration Matters:

1.1 Present: Alison Manson (Chair), Todd Leathem, Charlotte Smith, Claire Turton, (Principal), Courtney de Boer, Carolyn Boyce-Bacon (Secretary)

1.2 Apologies: Rachel Wright
Visitor: Susan Edmunds

1.3 Confirmation of Minutes 10 May 2023

Manson / Smith Carried

Confirmation of In Committee Minutes 10 May 2023

Manson / Turton Carried

1.4 Correspondence: Refer to schedule

Add "Code of conduct for state School Board Members" which arrived this week, this is very similar to what the current board is working under. Alison shared this with members.

Moved from the Chair "that the correspondence schedule be accepted".

Manson / Leathem Carried

1.5 Changes to disclosures of interest:

2 Matters Arising:

a) Annual Accounts- Discuss in Finance

3. Strategic Reports:

3.1 Principal's Report: Refer to the principal's report. Taken as read.

Claire spoke to the following;

Culture & Identity 2023

Claire presented the strategic plan Goal 1. We are making progress. Some of these items will always have work ons.

Consultation- CT met with Sumona Ghosh from the Indian community who has good contacts for the different community members & cultures. Suggested another school cultural day to blend the different cultures.

Currently 56 ESOL students, plus other students who have finished their funding.

The learning village is a very powerful tool. We will be subscribing to this to help the children with limited English. We are the 2nd biggest school with ESOL students in Whangarei.

Quality Teaching & Leadership

This term Joby Hopa has been working with Kapa Haka rōpū, then with each syndicate and the staff to teach us the new school waiata. The waiata was written by Joby, co-constructed with the students and staff around our narrative. This will be presented to the school community on 16/6/23

Well Being 2023

Visitor from Inside out came & spoke at the staff meeting about gender inclusive language.

TN is working with children around their wellbeing. Have introduced a kindness certificate, and there are meditation groups in room 8 at lunchtime.

3.2 Financial:

May accounts not yet available from Ed Services.

Cyclical Maintenance in annual accounts:- Ed services confirmed today the position which is

The budget originally set for provision (code 2991) this year is \$12,207 but looking at the plan will end the year with costs of \$13,797 so only just going over it. This will be an overspend in the 2023 year accounts.

Audited 2022 annual accounts . These were received from the auditors early June and shared via email. The final agreed deficit budget is \$10859 for 2022 annual accounts.

CT & CB will be completing a budget review and this will be ready for the July meeting.

Board will be writing a letter to the MOE regarding Equity index funding versus costs etc in support of Claire.

*We acknowledge the schedule of payments 14,15,16,17 that have been approved and paid by 2 authorised signatories since the last meeting.
Payment schedules passed.*

Smith /Manson

Carried

3.3 Staff Report. Courtney presented her written report. Taken as read. PAT results in General Business.

3.4 Property- see Principal's report

Property Projects:

Pool Fencing Project completed and closed

Pool Change & Chemical Store Shed Main project completed Nov-22

Drainage Project Leslie Drainage proposed to replace the existing effluent pump with a vortex pump and add a backup pump.

- Quotation received for new pump system \$64,525.30 (includes electrical work)

- Additional funding will be necessary to carry out this project / Memorandum submitted to the MOE for supplementary funding on 31/03/23

- Drainage at the back of the admin block – Watco is pricing the repair work for this area as well as pricing the effluent pump work to remediate the ongoing issues.

LSC Space & AMS Combined - Project completed. Final invoice and variations from Ensura to be received before closing the project - Additional work will be funded by other project

LSPM Work

- Project approved by the MOE and work scheduled for the July's school holidays

Vandalism Insurance – Caretaker Shed - Remediation work following the recent vandalism damage around the caretaker shed.

4 General Business/ Discussion Topics

4.1 Achievement reporting PAT testing-

Courtney presented PAT results for Maths & Comprehension. This is a snapshot on testing day.

82% at & above in comprehension

89% at & above in maths

4.2 Review questions for upcoming community consultation

CT shared the proposed questionnaire.

There was a discussion around the section: *Behaviour management at school*.

Decision to remove the section related to what the behaviours actually are.

Board agreed that it was refreshing to see context provided for the questions, and opportunity taken to communicate at the same time: it is a very genuine attempt to consult.

Agreed that families should have the option to remain anonymous, however if they wished to be contacted regarding their feedback will insert a line where they can indicate they want a callback from staff. There is a \$100 P&S voucher for respondents.

4.3 Signatory: Add Charlotte Smith, treasurer as authorised for fastnet banking. Completed

4.4 Principal performance agreement - In committee

4.5 Succession planning of board members. - In committee

5 Policy review completed for term 2

6 Assurances completed for term 2

7 Significant Events:

- Senior Kapa haka went to the Puriri Park opening
- Junior Kapa haka performed at Best Start Educare
- Middle team had a very successful trip to MoTat. Lots of compliments from parents & the Northland Charters bus drivers. Northland Charters were amazing to work with.
- Colour Run was enjoyed by all the children.

Susan left the meeting 8.15

Moved into committee 8.15pm

To discuss staffing, leave request, Principal's appraisal and Succession planning for the Board.

Moved from the Chair "That in terms of Section 48 of the Local Government Official Information and Meeting Act 1987 the public be excluded from the next portion of the meeting because it wishes to discuss matters relating to personally sensitive matters for the

reason that discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.”

Moved out of “in committee” 8.40 pm

Preparation for next meeting:

Wednesday 26 July 6.30pm. see action points.

Wednesday 16 August 6.30pm

Meeting Closure: 8.45pm

Signed _____ Date _____
Chairperson

Action Points Outstanding

Month	What	Who	Status	Comment
	Cultural representation	PS/CT	Done??	To talk to Lindsay Dunn about possibilities for forming links with a resource person for bicultural perspective Yes, I gather next is to arrange a meeting with Daniel Hauraki
Feb 2023	Signatories	CBB	Not actioned as at 15/3	Contact ASB for forms required.
	Fantail T Shirts			Newsletter, another order
June 2023	Community consultation	CT CdB		Consultation to go out to community