

MINUTES OF THE MAUNU SCHOOL BOARD OF TRUSTEES
Held June 18 2019 6.50pm in Staffroom

1 Administration Matters:

1.1 Present: Bridget Lambert (Chair) Paul Shepherd, Steve Capper, Phil Currey, Todd Leathem, Alison Manson, Claire Turton, Carolyn Boyce-Bacon (Secretary)

1.2 Apologies: Kate Davies

1.3 Confirmation of the Minutes 28 May 2019

Confirmation of the in Committee Minutes 28 May 2019

Matters Arising from 28 May 2019 Meeting:

Discussion around Board Chair.

Bridget has now come to the end of her role as Chairperson, and is no longer an elected member of the Board. Bridget stepped aside from Chairperson, however in light of the new members of the Board unable to take the position of Chair, a discussion was held about the possibility of Bridget being co-opted as Chair with view to sharing her leadership to develop a confident new chair for 2020. Bridget agreed to continue in this role until Feb 2020 when her long association with Maunu School will have ended.

Moved that Bridget Lambert be co-opted back onto board to help with transition of leadership through until February 2020.

Currey / Turton

Carried by all.

Moved that the 28 May 2019 meeting minutes be approved

Lambert /Leathem

Carried

Moved that the 28 May 2019 In Committee meeting minutes be approved

Lambert /Leathem

Carried

**1.4 Correspondence:
Outwards- Nil**

Inwards

Enrolment of out of zone children x 1 application. - In committee matter.

Moved from the Chair "that the correspondence schedule be accepted".

Lambert / Leathem

Carried

1.5 Changes to disclosures of interest:

Steve declared his interest as director of Fulcrum business partners.

No other changes advised.

2 Strategic Reports:

2.1 Principal's Report: Paul spoke to the Principal's report.

NAG1- Curriculum

Maths focus team. Meeting with Paul to discuss term 1 & 2 review and further developments with Prime maths programme.

Discovery Time Focus. Met with Paul to discuss term 1 & 2 review, draft philosophical intent statement, discovery through the school and resourcing.

NAG2 - Strategic Planning, Review & Reporting

Goal 3- Open ended curriculum:

Discovery Learning. Become evident that the school runs 3 models of the “learning through play” curriculum.

When we first began, the intent was to allow children to explore, innovate, challenge and mediate in a social situation that fostered developing oral language.

- Each syndicate needed to look at how this would work in their environment. As expected, it has transpired that there is a different structure in each of the syndicates. Part of the planning has been to ensure there is consistency, a coherent transition and oral language as a focus.
- The Junior syndicate are following a “play-based” model where children are engaged in play and oral language is observed and children given support. Alana is leading this in the syndicate.
- The Middle syndicate are looking at a more STEM based programme, where technology, science and maths are brought in through activities. This includes; construction, science and experimenting, problem-solving and activity based events. Rachel is a lead in this syndicate.
- The Senior syndicate has integrated the philosophy into their Discovery/Inquiry learning programme. They are focusing on bringing in more choice, while maintaining some rigour in the skills being promoted.

NAG3 Personnel

Walk Throughs: As explained at the last meeting, staff will be involved in observing programmes in other syndicates on Monday 17 & 24 June. The intent is to get more clarity around what happens across the school and how each classroom and syndicate fits into a coherent and effective continuum.

They were not given a brief to look for rather to observe the whole class lesson.

NAG4 Finance & Property.

Sewerage system: Still ongoing issues

Turf:

The first of the quotes has come in from Gameon Turf. Using the higher quality product (23mm) the quote for the two areas is around \$70k.

7 year guarantee with product.

Since Paul wrote his report the other 2 quotes have come in from Tiger turf, Game on Turf and Urban Turf.

Clements are coming in to price a driveway that will run beside the new turf area so vehicle access into the school will not need to drive over turf. Looking at low fences to enclose turf.

Shade cover will be replaced with a waterproof cover. May look at applying for funding for shade.

Shade systems and Palmer Canvas have been asked to quote.

Paul will be in contact with the PTA to bring them up to date and seek confirmation of their contribution of funding.

Paul will communicate with board via email if necessary to support any funding applications for shade due to timing of the funding application process.

NAG6 Legislation

Enrolments: In Committee matter.

Other

Parent Communication

Will be putting something in newsletter around discussion on current issues, especially around parent use of Facebook, and emailing the school/ staff/Principal with concerns. Paul is aware of staff wellbeing, which is sometimes being compromised with demands of families.

Agreed that being polite to the offenders and open and transparent to them about their behaviours is the best way

2.2 Financial:

Phil spoke to the May accounts.

Phil commented on the 2018 audit report back from UHY Haines Norton Chartered Accountants.

Was a positive report commending board and team on good financial management.

This is to be put on the school website as this is an audit requirement once approved by the Board.

Currey/ Shepherd

Carried

Phil explained the cash forecast as at 31May 2019. Looking sound.

Move that Creditors Schedules 11&12 be approved for payment.

Currey / Lambert

Carried

2.3 Staff Representative Report: Refer to report.

12 students were involved in a Police training exercise. Parents and Children were fully briefed prior to the day.. The Police were very impressed with our students.

Senior EOTC Experience to the Millenium Centre in Auckland.

Bookings have been made to take the 4 senior classes to AUT Millenium centre at the end of term 3, linked to their inquiry around the World Cup.

Would like to apply to Oxford Trust funding for \$7000 to reduce the cost to parents.

Costs are as follows: Bus \$2555.76, Minivan \$500, EOTC Millenium \$3968

We are seeking approval to apply to Oxford sports trust for funding for Education outside the classroom for approx 120 children.

The following resolution has been passed.

The board applies to Oxford sports Trust for up to \$7000.00, (Seven thousand dollars) for education outside the classroom

Turton/Shepherd

Carried

2.4 Property: In Principals report

As per Principal's report.

2.5 Health and Safety: Nil

8.15. Alison Manson had to leave meeting.

3 Discussion Topics/ General Business

Moved into committee 8.15pm

Moved from the Chair "That in terms of Section 48 of the Local Government Official Information and Meeting Act 1987 the public be excluded from the next portion of the meeting because it wishes to discuss matters relating to personally sensitive matters for the reason that discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982."

Enrolment Discussion. Discussed in committee
 Moved out of “in committee” 8.20pm

Meeting Time/ Day

With new board it is time to ensure meeting time and day suits everyone. Would a Wednesday suit better?

Need to clarify what suits everyone and confirm at next meeting as Davies & Manson were not present at this discussion. Will carry over to July Meeting to decide.

Significant Events/Successes

League competition
 Police training exercise

Preparation for next meeting: See action list.

8 Date of next meeting: 23 July 2019 at 6.45pm

9 Meeting Closure: 8.30 pm

Signed _____ Date _____
 Chairperson

Action Points Outstanding

Month	What	Who	Status	Comment
March 2018	Funding application template.	Paul	ongoing	To streamline application funding timeline.
August 2018	Enrolment Zone area	Carolyn/Paul	ongoing	Need confirmed zone from MOE
	Out of Zone enrolments procedures	Bridget/Alison/ Paul	Ongoing	
May 2019	School Docs site	Claire/Paul		
June 2019	Oxford Application	Paul/Claire		
	Meeting time/Day	All		
	Turf Project	Paul		