

MINUTES OF THE MAUNU SCHOOL BOARD OF TRUSTEES
Held September 18 2018 6.30pm in Staffroom

1 Administration Matters:

1.1 Present: Bridget Lambert (Chair) Paul Shepherd, Phil Currey, Todd Leatham, Alison Manson, Claire Turton, Carolyn Boyce-Bacon (Secretary) Diana Hesketh (Deputy Principal to present Maths results)

1.2 Apologies: Kate Davies

1.3 Confirmation of the Minutes August 7 2018

Matters Arising from August 7 2018 Meeting:

Enrolment Zone Map. Still waiting for the MOE to align the map to the actual zone description.

Moved that the August 7 2018 meeting minutes be approved.
Lambert / Leatham Carried

Confirmation of the In Committee meeting Minutes August 7 2018.

Moved that the In Committee meeting August 7 2018 minutes be approved.
Lambert / Shepherd Carried

1.4 Correspondence:

Letter from the Mayors office congratulating the Choir & Drumming group ' feather beats' on a wonderful performance.

Letter from OAG advising UHY Haines Norton Chartered accountants have been appointed as Auditors for Maunu School. Contract still to be received and signed.

Moved from the Chair "that the correspondence schedule be accepted".
Lambert / Currey Carried

1.5 Changes to disclosures of interest:

Nil

2 Strategic Reports:

2.1 Principal's Report: Paul spoke to his report.

Staffing

2019 Provisional staffing is based on 349 students. Currently looking at structures for staffing configurations now we know the staffing allowance.

2019 staff vacancies; Applications for 3 positions close 26 Sept.

ESOL- Education as second language. Funding received for 13 children teacher aide support time.

Activ Panels. These are Interactive devices that Promethean are marketing. Claire & Paul presented the activ Panel that we have had on trial and gave a demonstration on the benefits to students and teachers. Paul said he had great faith in staff using them to their optimum.

Look at purchasing 4 activ panels so long as they are in the price range as quoted \$6000 +gst per panel.

Paul will share around to members the quote via email for confirmation once it is received.

Moved that Paul get a quote for 4 Activ panels and subject to coming in at agreed \$6000 price or close after email consultation to proceed to purchase.

Shepherd / Lambert

Carried

Oxford Sports Trust.

Moved that we apply to the Oxford sports trust for \$8000.00 for costs to support activities and accomodation for the Senior EOTC programme in November. Camp is in Paihia.

Turton/ Shepherd

Carried

NAG 7 Charter Goal 2 Academic Achievement

Reported progress around:

- Methods to promote student voice
- Programmes that support student developing positive self image, self management & confidence.
- Assessment practices around target students
- Teachers appraisal goals involve aspects of feedback & feed forward.
- Continue to develop practices so that the school has a fully inclusive environment.
- Review current use of Teacher Aides, classroom support for teachers and students.

TOD

Focus will be on 2019 planning, digital fluency, learning through play, discovery learning/marker space.

Shepherd/ Lambert

Carried

2.2 Financial:

Phil spoke to the August accounts.

We have a new forecast report available which board felt was helpful.

Move that Creditors Schedules 19 be approved for payment.

Currey / Lambert

Carried

2.3 Staff Representative Report: Taken as read.

Whanau Digital Hui - 20 Sept. Digital stories will be presented to whanau as part of a special assembly incorporating values. Children will be encouraged to dress in values colours on this day.

Health Consultation. 42 surveys completed so far.

Turton / Lambert

Carried

2.4 Property: Nil- Refer Pauls report

2.5 Health & Safety: Refer Pauls report

3 Discussion Topics/ General Business

3.1 6.45pm Diana Presented Maths Basic Facts results;

Basic facts are considered an important foundation for other Maths and we place an emphasis on this. Teachers do regular maintenance & warm ups in classes.

Year 3 & 6 cohorts are not as strong Mathematically as we would hope.

Year 3 is because it is a new type of test. The year 6's we are concentrating on these and a further push on basic facts is being done at that level.

Results of 'below' children have been analysed across the child's schooling and patterns of results are;

Children not applying/achieving themselves in class.

Lack of basic fact knowledge both add/sub & Mult/div in higher levels affects progress and application.

Inconsistency of marking.

7.10 Diana left meeting

4 **Significant Events/Successes**

Sounds of Tane regeneration area coming along well with wonderful support from the community.

Choir & Feather beats Visit to Mayor Council chambers.

League team in Kaikohe - 4th

Rippa team played @ Toll stadium.

5 **Preparation for next meeting:** See action list.

6 **Date of next meeting:** 30 October at 6.30pm

7 **Meeting Closure:** 8.40 pm

Signed _____ Date _____

Chairperson

Action Points Outstanding

Month	What	Who	Status	Comment
March 18	Funding application template.	Paul	ongoing	To streamline application funding timeline.
August 18	Enrolment Zone area	Carolyn/Paul	ongoing	Need confirmed zone from MOE
Sept 18	Health Consultation Survey	Claire	In process of being completed	To be distributed to families.
	Activ Panel purchase	Paul		Quote to be confirmed.
	Oxford Sports Trust application for Senior camp	Claire	g	Quotes etc to be sought.