

**MINUTES OF THE MAUNU SCHOOL BOARD OF TRUSTEES**  
**Held August 7 2018 6.30pm in Staffroom**

**1 Administration Matters:**

**1.1 Present:** Bridget Lambert (Chair) Paul Shepherd, Phil Currey, Kate Davies, Alison Manson, Todd Leathem, Claire Turton, Carolyn Boyce-Bacon (Secretary)

**1.2 Apologies:** Nil

**1.3 Confirmation of the Minutes June 19 2018**

**Matters Arising from June 19 2018 Meeting:**

**Enrolment Zone.**

This was not able to be confirmed as Richard Abel, MOE has been relocated within the Ministry and was who was working with us on this. Carolyn to chase up the MOE who will get topographers to correct Map & then description is to be put on school website.

*Moved that the June 19 2018 meeting minutes be approved, subject to pending information re Enrolment zone*

*Lambert / Leathem*

*Carried*

**Confirmation of the In Committee meeting Minutes June 19 2018.**

*Moved that the In Committee meeting June 19 2018 minutes be approved.*

*Lambert / Shepherd*

*Carried*

**1.4 Correspondence:**

Public Health report. 6 monthly report. Couple of referrals. The report thanks us for the good rapport with the school staff.

PWC Auditors. There is a letter from OAG (Office of Auditor General) advising that PWC will no longer acting for us as our auditors.

Staff letter- In committee

*Moved from the Chair "that the correspondence schedule be accepted".*

*Lambert / Currey*

*Carried*

**1.5 Changes to disclosures of interest:**

Bridget disclosed that she now works for DHB Northland

**2 Strategic Reports:**

**2.1 Principal's Report:** Paul spoke to his report.

The TTPA conference based on "Lessons from the past...ways to navigate the future". Very thought provoking for Education going forward.

Insurance claim; as the risk management scheme has an excess of \$2500 we will not get any insurance for the Lightning damage.

Light repairs; Rm 3,4,5&6,& 13 needed ballast lights replacing as they were a fire risk. A light in Rm 4 had failed & nearly caught fire. Electrical check was done of all lights. These were replaced over the holidays.

Sewerage grinder; Grinder has failed & been replaced. Not covered by warranty as apparently wet wipes were found in grinder. Research is being done about the quality of grinder and prevention of future blockages.

## **2018 Dates;**

Teacher Only day 23 October agreed  
This will mean last day Thursday 13 Dec.

## **2019 Dates**

4 Feb 2019 End Wed 18 Dec

Charter;

### **Mission Statement;**

After much debating, discussion and reflection over a considerable period of time the following is being promoted as the school's Mission Statement;

***“Maunu School is a positive and inclusive community, where everyone is encouraged to be confident and actively involved so they will be effective contributors to society.”***

**Vision Statement/tag line; “The freedom to Soar”**

**[Strive, Open-minded Achieve Resilient]**

*All agreed on this  
Shepherd/ Lambert*

*Carried*

## **2.2 Financial:**

July accounts were only provided on 6 Aug so they haven't been analysed will be covered off in Sept Meeting.

*Move that Creditors Schedules 13,14,15,16,17 be approved for payment.*

*Currey / Lambert*

*Carried*

## **2.3 Staff Representative Report: Taken as read.**

### **Health Consultation Survey**

Claire & Paul have put together a Health Consultation to go out to parents. Based on the response this will dictate how the curriculum is delivered. This will be an electronic survey & will be emailed to parents & placed on the School app.

*Board agreed that the questions were suitable for the survey.*

*Shepherd/ Lambert*

*Carried*

Mid year Information (OTJ-Overall teacher Judgement)

Reading 85.3% of yr 3-6 children are At & Above

Writing 82.3% of yr 3-6 children are At & Above

Maths results will be presented at next meeting.

### **GATE (Gifted and Talented Education)**

Paul & Claire have met & discussed GATE Focus. Where possible learning is differentiated in classrooms to extend & enrich students.

**Whanau Digital Hui - 20 Sept.** Term 3 is a values focus and this is being integrated with a digital focus.

The theme is that we are the same person in real life and online.

A special assembly will be held using digital stories using the school values when online.

**2.4 Property: Nil- Refer Pauls report**

**2.5 Health & Safety: Nil- Refer Pauls report**

**3 Discussion Topics/ General Business**

**3.1** Moved into committee 8.10pm

*Moved from the Chair "That in terms of Section 48 of the Local Government Official Information and Meeting Act 1987 the public be excluded from the next portion of the meeting because it wishes to discuss matters relating to personally sensitive matters for the reason that discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982."*

To discuss leave request.

Moved out of "in committee" 8.13 pm

**3.2 Industrial Action Wednesday 15 August 2018**

Teaching staff are taking industrial Action.

Decision is that school will be closed for instruction as there will not be sufficient supervision for children.

School will be closed for Ancillary staff.

Board will offer Educare the option to open if they want to.

Agreed to use the NZSTA letter template to advise parents of the closing of school for instruction.

Non union teaching members are expected to turn up to school.

Discussion around handing out of pamphlets around impending industrial action.

Agreed that a process / guidelines for distribution of information needs to be drawn up to cover controversial issues, PUM, strikes etc to ensure that process is followed.

**3.3 Staff/BOT morning tea 4 Sept.**

**4 Significant Events/Successes**

Mathex- 2 teams took out 1st & 2nd

Matariki celebrations, A wonderful day

Choir, Drummers Maunu Music on tour

Kiwi league going to Kaikohe & One Tree Point.

ICAS science - some great results

**5 Preparation for next meeting: See action list.**

**6 Date of next meeting: 11 September at 6.30pm**

**7 Meeting Closure: 9.30 pm**

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Chairperson

**Action Points Outstanding**

Month	What	Who	Status	Comment
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Oct 17	Health & wellbeing review.	Paul / Claire	Completed	Paul & Claire to look at in term 2 break.
March 18	Funding application template.	Paul	ongoing	To streamline application funding timeline.
June 18	ERO review reply.	Paul & BOT	Completed	
	Letter to C Reyburn.	Bridget	Completed	Acknowledging resignation.
	Oxford Trust grant request.	Claire / Paul	Completed	Funding for i-pads.
August 18	Enrolment Zone area	Carolyn/Paul		Need confirmed zone from MOE
	Health Consultation Survey	Claire		To be distributed to families.
	Industrial Action advice to parents	Carolyn	Completed 9/8	Notices home & on App & Newsletter
	Staff/BOT m/tea	Carolyn to advertise & remind BOT		