



# Maunu School PTA Meeting Minutes 7 August 2018

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Present: Ben Smedley, Caro White, Melissa Noone, Kendra Bradley, Taryn Marris, Janine Diers, Dallas, Malcolm

Apologies: Paul Shepherd, Nigel Gilmour, Robyn Hallberg, Kirsty Taylor, Marianne Thomas, Karla Capper, Julz Cooper.

Minutes of the previous meeting 2<sup>nd</sup> July, 2018:

There were 500 hangis, not 50.

*Moved as true and correct by Taryn, seconded by Ben*

Matters Arising from previous minutes:

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*Moved as true and correct by Ben, seconded by Dallas*

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Correspondence: -

Principal/Staff Report: - attached.

*Moved Caro/2<sup>nd</sup> Taryn*

Treasurers report – attached.

Keep Ben and Robyn on at the moment as signatories, add another person at a later date if necessary, i.e. Taryn.

*Moved Dallas/2<sup>nd</sup> Caro*

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## GENERAL BUSINESS

Disco 17<sup>th</sup> August

Melissa has offered to help from ½ hour before and during, Janine has also offered to help during the disco, and Dallas, thank you.

Need to organise a float – Ben, Robyn or Kirsty – about \$100, an assortment of gold coins.

Taryn getting lollies from Penguin and chips and paper cups.

Karla is organising the glow sticks.

All purchases will be \$1 per item for ease of sale.

Need to bag the lollies one day during the week prior to the disco, Taryn to put message on facebook.

We will serve water in named cups (to be placed in “sausage sizzle” classroom boxes, once finished they can be reused, need vivid pens to write names on the cups).

Locate ‘water station’ in a cordoned-off area adjacent to kitchen and serve from camping containers.

Move location of glow stick sales area from the kitchen.

Mark children’s hands when purchasing lollies to avoid “sugar overload”, limit number of bags per child.

Melanie Vezey Presentation

Melanie is making up a poster and the tickets. Suggest we advertise this to the Maunu community now as it is a big hall. We can put on the poster to get the

tickets from the school office, PTA secretary email or Robyn's mobile. We can take online purchases, Robyn will check the bank account and write names on tickets for pick up. We will advertise this on Seesaw and the school app in a couple of weeks. Next school newsletter is 16 August. Need sound system set up, microphone or lapel mic, or headset? Can she run a powerpoint display?

Need to specify in the school newsletter that it is a PTA event as this might encourage parents to attend.

Carolyn will print posters to advertise the presentation in workplaces – Ben/Melissa/Taryn

Need to purchase food for the event – sort after the next PTA meeting.

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## COUNTRY FAIR

Gazebo - ASB have put aside 2 gazebos for the day. If temporary merchant numbers are required, we can let Faye at ASB know.

Frozen yoghurt business has been sold so they are no longer available, however, a school pupil's mother (Chloe Palmer) has offered to sell milkshakes as well as provide all the ingredients required – she is part of Bidfood – with an industrial milkshake maker. Not sure where to locate this stand, needs power, maybe near the hall?

Generator – Robyn is having ongoing discussions about this with Northpower.

Taryn investigating the possibility of Eric supplying one too (ongoing discussions between Neil/Taryn/Paul re 80/20 ratio as hot rods/merry go round being supplied).

We are not having horses.

Sponsorship – Paul to help Kirsty with this, all the contacts are there, just need to action it.

Dunk Tank – Jenni Walsh will be in charge

Unimog – Dialogue ongoing but no confirmation yet

Paint Ball – Taryn has emailed Rick – awaiting a reply

Need to confirm a cut-off time for vendors arriving/leaving the night prior to gala to set up, perhaps work in with security. Kirsty is booking security, bins etc.

White Elephant – under control, mainly term 4.

### Food

Assess what PTA/volunteers provide/serve and what is outsourced. Perhaps employ actual food vendors and we take a percentage (80/20) off them and they get the rest. This will reduce our labour demands as volunteers are few and far between.

Shiraz – curry

Sushi –

Sikh Temple – food

NO hot chips as we don't make much money in relation to effort and expense involved – oil, chips, cups, sauce are all costs and it is labour intensive.

Alternatives to be explored – healthy foods (vegan, nut and dairy free options), steak sandwiches, gourmet sausages.

Candy floss caravan is not available however we have parents and teachers keen to make it prior to the gala. We can store it at school – maybe the library? Kendra to talk to Lyn, hire a candy floss machine from Bouncy Castle people rather than Cowleys – Taryn to investigate.

Sell bags of crisps – buy small packets in a box from Bid Foods – Ben to investigate. Fruzo people sell popcorn.

Perhaps nachos – cook mince prior to day, maybe in Lupton kitchen (WGHS) and keep hot in slow cookers – plate of corn chips/mince/cheese/sauce/sour cream.

Karla needs to sort the coffee machine – 3 head machine needed and 2 barristers. Maybe locate it at the ticket tent – coffee on arrival!

Ben to speak to Mel – the coffee girl – from the Charitable Chicks regarding getting coffee through them.

Meghan Broughton is happy to ask about the blue/white food tent – need people/trailer to collect it.

Facebook page needs updating, it says 2017 – Marianne?

Paul is getting Adrian to change the dates on the gala signage at Dudley and Dennis Signwriters.

Investigate whether “superpass” option is the best way to go and make the most money. Also need other options like single ride alternatives, not just the superpass.

#### Team Drive

Ben will set this up. This entails showing all the details of separate PTA events/projects, e.g. disco, gala, calendars. Members can add information, change files etc. to make future reference easier, eg. amount of lollies supplied at disco etc.

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#### School Carpark

Carpark area adjacent to hall needs repainting, Kendra to discuss with Paul.

#### School Soccer Nets

They are full of holes and need replacing. They are the football club’s responsibility.

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Meeting finished at 8.25pm.

Next meeting will be held on 4<sup>th</sup> September at 7.30pm.