

**MINUTES OF THE MAUNU SCHOOL BOARD OF TRUSTEES**  
**Held 18 October 2016 7pm in the staffroom**

**1 Administration Matters:**

**1.1 Present:** Bridget Lambert (Chair) Cleve Bloor, Phil Currey, Kate Davies, Todd Leathem, Carolyn Boyce-Bacon (Secretary)

**1.2 Apologies:** Jill Trubshaw, Claire Turton

**1.3 Confirmation of the Minutes 20 September 2016**

*Moved that the 20 September 2016 meeting minutes be approved.*

*Bridget / Phil*

*Carried*

**Matters Arising.** Nil

**1.4 Correspondence**

Outward; Letter of offer of contract to Paul Shepherd for position as principal

Inward; Acceptance letter received from Paul Shepherd.

Correspondence tabled.

Moved from the Chair "that the correspondence schedule be accepted".

*Bridget/ Phil*

*Carried*

**1.5 Changes to disclosures of interest:** -Nil

**2 Special Topics**

**2.1 Draft Strategic Plan-**

Presented for consideration by the board & will be presented to the staff.

Cleve clarified couple of questions as follows;

David Anderson is a professional development advisor who comes from Victoria, Australia & we've worked with in the past with a great deal of success.

Authentic learning= real life learning.

Maunu legend- relates to Maunu mountain

**Draft Budget**

No capital expenditure recorded so as to leave opportunity for new principal.

Classroom space may dictate where further capital expenditure is required.

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## **Board Effectiveness Review Survey**

Hold til next meeting to discuss with Claire as to whether better to wait until board has been in office & new principal in office.

### **3. Strategic Reports**

#### **3.1 Financial:**

Phil spoke to the September reports.

Current account receives better interest than call accounts so funds will be held in current account rather than call account.

*Move that the September Financial Reports be accepted.*

*Phil / Bridget*

*Carried*

*Move that Payment Schedules be accepted # 214 & 215*

*Kate / Bridget*

*Carried*

#### **3.2 Principal's Report: Principal.** Taken as read.

Cleve spoke to his report.

Reports. New format ready to go & there will need to be a few tweaks for next year.

Grandparents day. This was a huge success & showed the staff that we should do this again in the future.

Cleve congratulated the board and thanked them for the large amount of time spent on the new appointment and professional manner it was dealt with.

Classroom renovations have begun.

*Moved that the Principal's report be accepted.*

*Cleve / Bridget*

*Carried*

#### **3.3 Staff Representative Report.** Taken as read.

In Claire's absence report was presented.

John Parsons Cyber safety Event. Nov 29. There will be workshops for teachers after school & a community evening for the community that night. To be advertised to community.

*Moved that the Staff report be accepted*

*Claire / Bridget*

*Carried*

#### **3.4 Property protection.**

There are some queries over the 1st on site meeting decisions. Cleve to follow this up.

#### **3.5 Health & Safety Nil**

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- 3.6 Communication** Cleve would like to move a vote of thanks to Bridget for her professional manner in which the board process was handled in the Principal appointment. Endorsed by rest of the board.

Office staff have had positive feedback about the way the community was informed of the appointment of the new Principal.

- 4 Environmental Intelligence** Nil

- 5 Significant Events/Successes**

New playground. Many thanks to the PTA for their contribution

- 6 Meeting Closure:** 8.30 pm

- 7 Preparation for next meeting** See action list

- 8 Date of next meeting** Tuesday Nov 15 7pm & December 6 to be a joint meeting with PTA time to be confirmed. BOT 6pm then PTA 7.30pm?

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Chairperson

#### Action Points Outstanding

Month	What	Who	Status	Comment
<b>2016</b>				
	AED	Cleve		Training to be arranged for this & to be put in newsletter advising community of its location. <b>Carried Fwd</b>
	BOT/PTA joint spending	various	Playground 50/50 BOT & PTA	Funding for projects still under discussion. Action those agreed on. Sandpit Playground & Front Entrance quotes. <b>Ongoing</b>
	John Parsons BYOD talk	Bridget/ Cleve	28-30 Nov	Book John for dates (done) . Liaise with Principals & TFT (teachers for teachers) group
	Vulnerable Children's Act	Carolyn ?Cleve		Needs to be on the website. <b>Ongoing</b>
Sept 2016	Sandpit quotes	Cleve	Actioned	Update to send off for Oxford application
Oct 2016	Board Effectiveness Review Survey	Cleve/ Claire		Decide on timing of this.

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