

**MINUTES OF THE MAUNU SCHOOL BOARD OF TRUSTEES**  
**Held 25 July 2017 6.30pm in Staffroom**  
**Special Meeting**

**1 Administration Matters:**

**1.1 Present:** Bridget Lambert (Chair) Paul Shepherd, Kate Davies,  
Todd Leathem, Jill Trubshaw, Claire Turton

**1.2 Apologies:** Phil Currey, Carolyn Boyce-Bacon (Secretary)

**1.3 Confirmation of the Minutes 21 February 2017**

Minutes of last meeting not confirmed as this was a special meeting. Previous minutes will be dealt with in August meeting

**1.4 Correspondence**

MoE re: Excellere College increase of maximum roll.

*“Maunu board does not have any issue with this and will not be commenting to the MoE”*  
Trubshaw/Davies (carried)

**1.5 Changes to disclosures of interest:**

Nil

**1.6 Delegations of Authority.**

Nil

**2 Special Topics**

**2.1 Enrolments**

Moved into committee to discuss enrolment applications 7.05pm

*Moved from the Chair “That in terms of Section 48 of the Local Government Official Information and Meeting Act 1987 the public be excluded from the next portion of the meeting because it wishes to discuss matters relating to personally sensitive matters for the reason that discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.”*

Meeting Closed 7.15pm

**2.2 School Days & Hours**

A discussion was held around the Country Fair and the involvement of the staff and students. There was agreement that parents needed clear communication about expectations for the day and that student safety was to be paramount.

*“The board agrees to classify Saturday 4th November, 2017 as a school day. Rolls will be marked as per usual. Parents will be informed that as this day has a different structure, they are asked to come along with their children. A day in lieu will be taken later in the year as determined by the board.”*

Turton/Davies (carried)

**3. Strategic Reports**

**3.1 Financial:**

No Financial report presented.

**3.2 Principal's Report: Principal.** Taken as read. Paul spoke to the following.

**Communities of Learning (COL):**

Paul presented information for the board to discuss. After the discussion, the board needed to make a decision about their inclusion in a) CoL 2 with the other listed schools; and b) whether the school wishes to be part of the wider CoL organisation.

**Option 1:**

*"The board of Maunu School hereby resolve to commit to being part of the Nga kura mo te ako o Whangarei (Whangarei CoL cluster). This commitment requires the following steps prior to 11th August 2017:*

- 1. Transfer of the \$1000 CoL establishment Grant to Nga Kura Mo Te Ako O Whangarei.*
- 2. Agreement in principle to establish a Stewardship Group that will be responsible to the CoL's for governance of the cluster, under the guidelines collectively agreed and set by the individual CoL's.*
- 3. Agreement to act in good faith.*

*Turton/Lambert*

*Carried*

**2018 School Dates:**

A possible set of dates for 2018 was presented and discussed.

*Board agreed to the dates outlined in the Principal's report, with school beginning on Wednesday 31 January and finishing on Friday 15 December.*

*Turton/Lambert*

*(carried)*

**3.3 Staff Representative Report.** - Nil

**3.4 Property protection.** - Nil

**3.5 Health & Safety** - Nil

**3.6 Communication**

Mid winter Christmas dinner- Numbers to Jill by end of Friday 28th July. Paul to contact PTA for numbers. Todd to organise hams, sausages, treats (lollies) bread and sauce. Claire to organise drinks. Members to look at decorating of tables and hall.

**4 Environmental Intelligence**

Discussion around email from Department of Corrections concerning the relocation of a person within the Maunu area. By the time the school received this communication, the person had been shifted out but the school was not informed. A lot of time and anxiety was spent due to poor communication by the Dept. Paul has written to them expressing his concern over the matter.

*Board agrees that Paul, Claire and Bridget prepare a statement for the school community regarding student safety.*

- 5 **Significant Events/Successes** - Nil
- 6 **Meeting Closure:** 8.30 pm
- 7 **Preparation for next meeting** refer to previous minutes.
- 8 **Date of next meeting** **6.30pm 15 August 2017**

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Chairperson